

## DÉPARTAMENT DE L'IMMIGRATION

Services de L'Immigration et de Passeport de Vanuatu  
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P.O.Box 9092, Port-Vila, Vanuatu



## IMMIGRATION DEPARTMENT

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P.O.Box 9092, Port Vila, Vanuatu

Immigration Act No. 17 of 2010  
Regulation 15

Passport Photo Here

### **Application for a Residence Visa**

Please read this information carefully before you complete your application.

#### • **Who should use this form?**

Use this form if you are in Vanuatu or outside of Vanuatu and are applying for a visa to reside in Vanuatu for more than 12 months. There are six different grounds on which a residence visa may be granted. The main applicant must satisfy the criteria of one of the grounds outlined below to be eligible for the grant of a residence visa. Evidence as specified on the visa application checklist must be provided.

You may include your spouse (married or de-facto) in your application. You may include dependent children in your Residence visa application unless you are applying for a Residence visa as a Self-Funded Resident.

#### **1. Partner**

- You are married to or are living in a genuine, de facto relationship with a Vanuatu citizen, *or*
- you were married to or living in a genuine de-facto relationship with a Vanuatu citizen at the time of his or her death and either have children that are citizens of Vanuatu, or were in that marriage or de-facto relationship for at least 5 years.

#### **2. Child**

- You are the dependent child of a Vanuatu citizen.

#### **3. Employee**

- You are an employee, or have accepted employment, from a business operating in Vanuatu for a period of at least 12 months.

#### **4. Self-funded resident**

- You have an income certified by a bank operating in Vanuatu of at least 250 000 vatu per month, or 500 000 vatu per month if you are including your spouse or de-facto partner in your application, *or*
- If you were the holder of a residence permit on the basis of being a self-funded retiree prior to 7 February 2011 have an income certified by a bank operating in Vanuatu of at least 150 000 vatu per month, or 300 000 vatu per month if you are including your spouse or de-facto partner in your application.

#### **5. Foreign Investor**

- You have been issued with an approval certificate by the Vanuatu Investment and Promotion Authority (VIPA) as a 'foreign investor', *and*

- If the foreign investor certificate issued by VIPA indicates that you will be operating a business in Vanuatu, a business license issued by the relevant official body.

## 6. Land Owner

- You have leasehold ownership of a property in Vanuatu with a value of 10 million vatu or more, *and*
- you have an income certified by a bank operating in Vanuatu of at least 250 000 vatu per person included in the application.
- Only one form needs to be completed by the applicant and any family members who intend to accompany the applicant to Vanuatu. You may include your spouse (married or *de facto*) in your application. You can include a dependent child in your application if you are applying on the grounds of being a Partner, Child, Employee, Foreign Investor or Land Owner. You cannot include a dependent child if you are applying on the grounds of being Self-Funded.
- The exact visa application charge must accompany the application in Vatu, by bank cheque made out to Vanuatu Immigration or via international money transfer, if you are outside Vanuatu when you apply.
- Residents must be willing to abide by the following general visa conditions:
  - ✓ The visa holder must comply with all laws of Vanuatu;
  - ✓ The visa holder must not behave in a manner that is prejudicial to peace, good order, good government or public morality in Vanuatu; and
  - ✓ The visa holder must inform Vanuatu Immigration of any significant changes in his or her personal or financial circumstances.

And the following specific visa conditions:

- ✓ *Partner Residence visa*: the main applicant must continue to be legally married to, or in a *de-facto* relationship, with the same citizen of Vanuatu on which basis the visa was granted, unless the citizen of Vanuatu is deceased.
- ✓ *Child Residence visa*: the main applicant must continue to be a dependent child of a citizen of Vanuatu.
- ✓ *Employee Residence visa*: the main applicant must continue to be an employee of the business operating in Vanuatu on which basis the visa was granted and the visa holder has been given permission to commence or continue working in Vanuatu under the *Labour (Work Permits Act) [CAP 187]*.
- ✓ *Self-funded Residence visa*: the main applicant continues to receive the monthly required income.
- ✓ *Foreign Investor Residence visa*: the main applicant continues to hold valid foreign investor approval certificate issued by VIPA and a valid business licence issued by the relevant official body if conditional on issue of VIPA approval certificate.
- ✓ *Land Owner Residence visa*: the main applicant continues to receive the monthly required income and continues to have leasehold ownership of the property concerned.
- Please complete the form by printing clearly in block letters. All dates should be shown in the format: dd/mm/yyyy (eg 20/08/1980).
- Please post the completed and signed visa application form with certified copies of relevant documents (listed on the visa application checklist) and the correct visa application charge to the address below.

**Vanuatu Immigration Service  
Private Mail Bag 9092  
Port Vila Vanuatu**

- Please be aware that incomplete or partially complete applications will not be accepted. Information in a language other than English, French or Bislama must be translated by a certified translator into one of these languages.
- If you have any questions regarding this application, visa requirements and/or visa conditions please contact Vanuatu Immigration on

**Telephone: +678 22354**  
**Email: [visqueries@vanuatu.gov.vu](mailto:visqueries@vanuatu.gov.vu)**

**Applicant Checklist – Residence visa**

<b>1</b>	<b>Residence Application Form</b> – completed and signed by you and each person included in your application aged 18 years and over	<input type="checkbox"/>
<b>2</b>	<b>Visa application charge</b> paid (per applicant): <ul style="list-style-type: none"> <li>• If you or a person included in your application seeks to be granted a visa for 1 year &amp; is aged 18 years or over 57 600 Vatu</li> <li>• If you or a person included in your application seeks to be granted a visa for 3 years &amp; is aged 18 years or over 158 400 Vatu</li> <li>• If you or a person included in your application seeks to be granted a visa for 5 years &amp; is aged 18 years or over 259 200 Vatu</li> <li>• If you or a person included in your application seeks to be granted a visa for 10 years &amp; is aged 18 years or over 426 000 Vatu</li> <li>• If you or a person included in your application is aged less than 18 years, for each year they seek to be granted a visa 2 880 Vatu</li> </ul>	<input type="checkbox"/>
<b>3</b>	If you are in Vanuatu: <b>Valid Passport of you and each person included in the application;</b> or If you are outside Vanuatu: certified copy of bio-data page and all used passport pages of you and each person included in the application <b>Note: Passport must be the one you will use on entry to Vanuatu</b>	<input type="checkbox"/>
<b>4</b>	<b>2 recent passport sized photographs</b> of you and each visa applicant included in your application with names of the person on the back of their photograph	<input type="checkbox"/>
<b>6</b>	<b>Deposit of a Security</b> – equivalent to the cost of an air ticket from Vanuatu to your country of nationality or another country that you are permitted to reside in, including airport taxes. A Security is required for each person included in the	<input type="checkbox"/>



	funded retiree when the Regulations commenced: income of at least 150 000 Vatu per month or 300 000 Vatu per month if you have included your partner in the application, certified by a bank operating in Vanuatu.	
<b>11</b>	<b>Foreign Investor</b>	<input type="checkbox"/>
(e)	If you are applying for a residence visa on the basis of being a foreign investor: <ul style="list-style-type: none"> <li>the original or certified copy of your approval certificate as a foreign investor issued by VIPA; <i>and</i></li> <li>the original or certified copy of your business licence issued by the relevant official body if VIPA certificate indicates a business licence is required</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>11</b>	<b>Land Owner</b>	<input type="checkbox"/>
(f)	If you are applying for a residence visa on the basis of being the owner of property in Vanuatu: <ul style="list-style-type: none"> <li>a land lease and title transfer document indicating that you have leasehold ownership of a property/properties in Vanuatu; <i>and</i></li> <li>a valuation by a local bank chartered accountant, indicating that the property/properties are valued at a minimum of 10 million Vatu ; <i>and</i></li> <li>an income of at least 250 000 Vatu per month per person included in the application, up to a maximum of 1 million Vatu per month certified by a bank operating in Vanuatu</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>12</b>	<b>Medical check form for each applicant over 18 years of age</b> completed and signed by the applicant and the registered medical practitioner who undertook the health examination*.	<input type="checkbox"/>
<b>13</b>	<b>Police clearance certificate(s) for each applicant over 18 years of age.</b> A police clearance certificate must be provided for each country the applicant has lived in for 12 months or more in the past 5 years*.	<input type="checkbox"/>

### Applicant's Details

1. How many people are included in this application?

2. Give your details as shown on your passport

Family Name

Given Names

3. Have you been known by any other name(s)?

No

Yes  Please give details and provide supporting documentation

Family Name

Given Names

**4. Gender**

Male  Female

**5. Date of birth**

**6. Place of birth**

Town/city  Country

**7. Nationality**

**8. Your passport details**

Country of Passport

Passport number

Place of issue

Date of Issue  Date of Expiry

**9. Do you hold any other citizenship?**

No

Yes  If yes, please specify

**10. Relationship Status**

Married  De facto  Engaged

Separated  Divorced  Widowed  Single

Name of partner/ spouse/ fiancé

Date of birth

**11. Your country of usual residence**

**12. Your residential address in your country of usual residence**


**13. Your telephone numbers (if outside Vanuatu include country and area code)**

Office hours

After hours

**14. Address for correspondence.**


**15. Do you agree to Vanuatu Immigration communicating with you by fax or e-mail?**

No

Yes  If yes, please give details

Fax number

E-mail address

**About your family**

**16. Please give details of your family members included in your application.**

*Members of your family may include your spouse or de-facto partner and your dependent children*

(a) Family Name

Given Names

Date of birth

Country of Passport

Passport number

Place of issue

Date of Issue  Date of Expiry

(b) Family Name

Given Names

Date of birth

Country of Passport

Passport number

Place of issue

Date of Issue  Date of Expiry

(c) Family Name

Given Names

Date of birth

Country of Passport

Passport number

Place of issue

Date of Issue  Date of Expiry

(d) Family Name

Given Names

Date of birth

Country of Passport

Passport number

Place of issue



Date of Issue

Date of Expiry

If you have more than 4 family members included in your application please attach a page to your application with the required information asked above.

***Family members included in your application who are under 18 years of age***

**17. If a family member included in your application is aged under 18 years of age, do you have the sole right to determine where they will live?**

Yes  >> Go to Question 18

No  >> Please give details of any other person who has this right below

Family Name

Given Names

Date of birth

Address

Telephone

Relationship to dependent applicant

Basis of legal right

Please attach a statutory declaration from this person giving permission for the child to come to Vanuatu.

**18. Are your dependants subject to a court order giving you the sole right to determine where they live or to remove them from their country of residence?**

No

Yes  Please attach a copy of the court order

## Details of grounds of visa application

### 19. On what grounds are you applying for a Residence visa?

- Partner  > Go to Question 20
- Child  > Go to Question 24
- Employee  > Go to Question 25
- Self-funded Resident  > Go to Question 26
- Foreign Investor  > Go to Question 29
- Land Owner  > Go to Question 30

### Partner

### 20. Are you legally married to a citizen of Vanuatu?

No  > Go to Question 21

Yes  Please give details of your marriage and provide a certified copy of your marriage certificate.

Date

Place

>> Now go to Question 22

### 21. Are you living in a marriage like (de facto) relationship with a citizen of Vanuatu?

No  > Go to Question 23

Yes  Please provide the following details

- When and where did you and your partner first meet?

Date

Place

- When did you and your partner commence to live in a de-facto relationship?

Date

> Please provide a statutory declaration by both you and your partner indicating when the partnership commenced and where, that the relationship is ongoing and to the

exclusion of all others

- Are you and your partner living together?

Yes  > since when have you been living at the same address?

Date

Address

> please provide evidence that you and your partner have been living together

No  > please give brief reasons why you and your partner are not living together.

- Are you or your partner still legally married, or have been married or in a de facto relationship, with another person?

No

Yes  > Please provide details (including date relationship started and ended and date of divorce if applicable)

## 22. Your spouse or partner's details

Family Name

Given Names

Other names your spouse/ partner has been known by

Gender Male  Female

Date of birth

Place of birth

Town/ City

Country

Is your spouse/ partner a citizen of Vanuatu?

No

Yes

>> Please provide a certified copy of your spouse/ partner's birth certificate or citizenship certificate

Your spouse/ partner's residential address and telephone numbers (if different to yours)

Address

  
  

Contact phone number

>> Now go to Question 32

**23. Are you the holder of a residence visa/ permit based on your marriage/ de facto relationship with a citizen of Vanuatu who has since died?**

No

> Go to Question 24

Yes

>> You may be eligible for a further residence visa if

- you were married or living in a de facto relationship with a citizen of Vanuatu, *and either*
- have children who are citizens of Vanuatu; *or*
- if you were in that marriage or de facto relationship for at least 5 years at the time of your spouse/ partner's death.

Please provide certified copies of your marriage certificate, your spouse/ partner's death certificate and your child(ren)'s birth certificate if applicable.

>> Now go to Question 32

**Child**

**24. Are you the child of a citizen of Vanuatu?**

No  > Go to Question 25

Yes  >> Please provide a certified copy of your birth certificate and a certified copy of your Vanuatu citizen parent's birth certificate or citizenship certificate. Provide legal adoption papers if applicable.

Please answer the following questions.

Are you under 18 years of age?

Yes  >> Go to Question 32

No  >> Are you 18, 19 or 20 years of age and dependent on your Vanuatu citizen parent for financial, psychological or physical support?

No

Yes  >> Please specify then go to Question 32

## **Employee**

**25. Are you an employee or have you accepted employment from a business operating in Vanuatu for a period of at least 12 months?**

No  > Go to Question 26

Yes  >> Please provide a copy of your employment contract or a letter from your employer confirming your employment.

>> Now go to Question 32

## **Self-funded Resident**

**26. Were you the holder of a residence permit on the basis of being a self-funded retiree prior to 7 February 2011?**

No  >> Go to Question 28

Yes  > Go to Question 27

**27. Have you got an income certified by a bank operating in Vanuatu of at least 150 000 vatu per month or 300 000 vatu per month if your spouse or de facto partner is included in the application?**

No  > Go to Question 28

Yes  >> Please provide a letter from a bank operating in Vanuatu certifying your income.

>> Now go to Question 32

**28. Have you got an income certified by a bank operating in Vanuatu of at least 250 000 vatu per month or 500 000 vatu if your spouse or de facto partner is included in the application?**

No  > Go to Question 29

Yes  >> Please provide a letter from a bank operating in Vanuatu certifying your income.

>> Now go to Question 32

**Foreign Investor**

**29. Have you been issued with an approval certificate by VIPA as a foreign investor?**

No  > Go to Question 30

Yes  >> Please provide the VIPA approval certificate. If your VIPA certificate indicates that you will be operating a business in Vanuatu you must also supply a business license issued by the relevant official body.

>> Now go to Question 32

**Land Owner**

**30. Have you got leasehold ownership or a property in Vanuatu that has been valued at 10 million vatu or more by a bank operating in Vanuatu or by a chartered accountant?**

No  > Go to Question 31

Yes  >> Please provide your land lease papers and an independent valuation of your property.

**31. Have you got an income certified by a bank operating in Vanuatu of at least 250 000 vatu per month, per person included in the application? (The maximum income you need to show is 1 million vatu per month)**

No

Yes  >> Please provide a letter from a bank operating in Vanuatu certifying your income.

>> Now go to Question 32

**Previous Visa Applications**

**32. Have you or any other person included in your application previously spent any time in Vanuatu?**

No

Yes  If yes, please give the following details

Name of applicant	Date from	Date to	Type of Visa held



**33. Have you or any other person included in your application previously been refused a visa to come to Vanuatu?**

No

Yes  If yes, please give details

**Health and Character**

**34. Have you or any person included in your application:**

- **ever had or currently have tuberculosis?**
- **been in close contact with a person who has active tuberculosis?**

No

Yes  If yes, please give details

**35. Are you or any person included in your application suffering from a contagious disease and/or a mental illness?**

No

Yes  If yes, please give details

If you and any person included in your application are aged 18 years or over and intend to stay in Vanuatu for 12 months or more, you must undertake a medical examination and include the results with your application.

**36. Have you or any person included in your application ever:**

- been convicted of a criminal offence in any country? Yes  No
- been charged with an offence that is currently awaiting legal action? Yes  No
- been acquitted of any offence on the grounds of mental illness, insanity or unsoundness of mind and as a result been detained in a facility or institution? Yes  No
- been removed or are you in the process of removal from any country (including Vanuatu)? Yes  No
- left any country to avoid being prosecuted for an offence in that country or to avoid being removed or deported? Yes  No
- had, or do you have, an association with another person or with a group or organisation that is or has been involved in criminal conduct? Yes  No
- been involved in any activities that would represent a risk to the security and defence of Vanuatu? Yes  No
- been involved in any activity relating to the illegal movement of people to any country? Yes  No
- served in a military force or militia, undergone any military/paramilitary training, or been trained in weapons/explosives use? Yes  No
- Do you have any outstanding debts to the government of Vanuatu? Yes  No

If you answered 'Yes' to any of the above questions, you must give ALL the relevant details. If the matter relates to a criminal conviction, please give the nature of the offence, full details of sentence and dates of any period of imprisonment or other detention.

If you and any person included in your application are aged 18 years or over and your intended period of stay is 12 months or more, you must provide a police clearance certificate from each country you have lived in for 12 months or more in the previous 5 years.

**Main applicants under 18 years of age**

**37. Are you under 18 years of age?**

No  → Go to Question 39

Yes  → If you are under the age of 18 your parents or legal guardian(s) must complete Question 38 and consent to the grant of a visa. Evidence of their relationship to you *must* be provided.

**38. This question, and other questions as indicated, *must be completed by the parents or legal guardian(s) of the applicant under 18 years of age.***

**Parent/ Legal guardian 1**

Family Name

Given Names

Date of birth

Relationship to applicant

I am satisfied with the care and support arrangements that have been made, and I consent to the grant of a visa to my child.

Signature

Date

**Parent/ Legal guardian 2**

Family Name

Given Names

Date of birth

Relationship to applicant

I am satisfied with the care and support arrangements that have been made, and I consent to the grant of a visitor visa to my child.

Signature

Date

### 39. Declaration

The declaration below must be signed by applicants over the age of 18. Both parents, if living, or legal guardian(s) must complete the declaration on behalf of any child under 18 years of age or any person who lacks the legal capacity to sign on their own behalf.

- I am aware that giving false or misleading information is a serious offence and may result in a conviction resulting in a fine or imprisonment, the refusal of this visa application or the cancellation of any associated visa.
- I certify the information supplied on and with this form is correct.
- If granted a visa I will abide by all laws of Vanuatu and the conditions of the visa (as specified in the Information section on the front page of this form).
- I will immediately advise Vanuatu Immigration if I become aware that any information provided in this form is incorrect or if there is a change in my personal or economic circumstances.

**Signature of main applicant**

Date

**Signature**

Date

Name

**Signature**

Date

Name

**Signature**

Date

Name

**40. Consent to correspond with authorised representative (if applicable)**

Through my signature at question 39 above I consent to the Vanuatu Immigration Service corresponding with the following person who is my authorised representative or agent. I understand that this may extend to the provision of personal information about me if relevant to this application.

Name and address of authorised representative

  
  

Telephone number

Fax number

E-mail address